2020 Virtual Conference

HOW IT WORKS!

- Register online at your MGMA state affiliate website. This will register you for the **full** conference.
 - California MGMA www.camgma.com
 - Massachusetts/Rhode Island MGMA – www.mmgma.com
 - Maryland MGMA <u>www.marylandmgma.com</u>
 - Maine MGMA www.mainemgma.com

- New Hampshire MGMA www.nhmgma.com
- New Jersey MGMA www.njmgma.com
- Nevada MGMA www.mgmanv.org
- Vermont MGMA <u>www.vermontmgma.com</u>
- Look over the conference schedule to decide which sessions you would like to attend. You do not
 need to attend every session but can if you choose. You do not need to register ahead of time for
 the specific sessions. A CEU tracking worksheet will be emailed out for you to easily keep track of
 the sessions you attend.
- There will be one registration link per conference day. These will be sent out prior to the conference as a whole and will be sent for each day on the day prior.
- Click the link (you will need to do this for each day) in the email that says, "Complete Your Registration". If you do not do this step, you will not receive the login information for that day.
- Enter your first name, last name, and email address and click "Register".
- After clicking register you are brought to a confirmation page. On this page you can add that day
 to your calendar if you choose. This page also includes a link that says "At the time above, join
 the webinar" where you can click to join the presentation.
- You will receive an email from Core Association Partners and email address
 <u>customercare@gotowebinar.com</u> thanking you for your registration. This email also includes the
 link to "Join the Webinar" and gives you dial in options.
- Each day of sessions will be recorded and available following completion of the conference.
 Presentations will also be available for download during the sessions and after the conference.
- There will be vendor raffles and prizes throughout the conference! Raffles will be announced ahead of time so you are aware of the prizes that will be available during each session. If you are logged into the session, you are automatically entered into that raffle.
- Keep track on your CEU worksheet and submit to your MGMA state affiliate to receive your certificate.
 - o California MGMA staff@camgma.com
 - o Massachusetts/Rhode Island MGMA info@mmgma.com
 - o Maryland MGMA <u>info@marylandmgma.com</u>
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 - o New Hampshire MGMA admin@nhmgma.com
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